

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
May 17, 2016**

At 8:30 a.m. Chairman Victor Weigel called the meeting to order and opened with the pledge to the flag. Commissioners Keith Heidinger, Lee Miller, Bruce Klein and Robert Flath were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Department; Marlene White, LaMoure County Auditor; Tonya Duffy, States Attorney; Jan Meidinger, Tax Director; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; Bridget Henderson, The Edgeley Mail; and Verleen Shear.

Chmn Weigel asked for additions to the agenda. Liquor License Application, NDDOT Contract for Memorial Park, and Workmen's Comp Reconciliation were added. Motion to accept the additions and approve the agenda by Comm Miller, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that road crews are on the final 2nd rounds of grading on township and county roads. Worrel stated that road crews are also retrieving and pulling shoulders in Norden and Wano townships, stripping and setting up the crusher in Kartes' pit which should be up and running by Friday, and graveling Co Rd 33 W of 281. Worrel stated that the culvert on Co Rd 34 ¾ mile W of State Hwy 1 will be replaced.

Worrel told the Commissioners that 2 of the county road shop employees will be in Bismarck for new miner safety training on May 24th, 25th, and 26th.

Worrel stated that they have a 2013 Peterbilt truck in the yard that they have been using, and he would like to purchase it. Worrel said that it has 106,600 miles and would cost \$80,000. Worrel also said that he is still looking for a couple of trailers. Worrel stated that he has a trailer that he is renting right now.

Worrel stated that Mike Brandenburg would like to run a sleeve and drain tile underneath our county road in two locations which are approximately one and a half miles S of Co Rd 34 and crossing Co Rd 64. Worrel stated that this is something that he anticipates the County dealing with more and more in the future. Worrel presented a drain tile crossing permit that he created to the Commissioners and States Attorney Tonya Duffy for review. Comm Flath asked if they would need to bore, and Worrel stated not on gravel, they would dig across. In this situation, they would go across right where two county culverts were at. Worrel would provide the culverts, and they would replace them at that time. Worrel stated that he did check the culverts, and one of them is in bad shape. Worrel discussed this with Matt Lange at KLJ and drew up a couple of installation scenarios. Worrel stated that we backfill everything right now with crushed gravel, and he would like them to do that too. Worrel reviewed the permit with the Commissioners. Chairman Weigel asked if the road would be shut down, and Worrel stated that it would at their expense. Worrel explained that it would drain water out of the ditch. Motion to approve road tile permit crossings for Mike Brandenburg by Comm Heidinger, seconded by Comm Klein. Motion carried.

Worrel told the Commissioners that he and Matt Lange from KLJ have a Precon meeting with Knife River at 10:00am for the work on the Merricourt Road, when they are starting and setting up.

Worrel stated that he had Midstates' crack leveling proposal to finish up Co Rd 35 at 2.35 lb installed. Worrel stated they sounded like they would bring in double crews this time at least a dozen guys running two pods. The total on that with 46,500 lbs of material on hand would be \$109,275. This would finish from where they stopped E of Jud to 281. Worrel stated that he should have material left over. He should have 8 miles of material to work with. If we chose not to go W of Jud and South, then he would go from 281 on Co Rd 34. Comm Heidinger asked if we applied for Federal funds for W of Jud. Worrel stated yes for an overlay. Worrel said that if overlay is placed over top of it, it buys us time. Worrel pointed out that the funding is 100% from the state to cover this. Motion to enter into contract with Barga Inc to place crack leveling on Co Rd 35

with any overage to be placed on Co Rd 34 from Hwy 281 at the price of \$2.35/lb installed by Comm Flath, seconded by Comm Miller. Motion carried.

Comm Flath presented the NDDOT Contract for the paving work in Memorial Park after the roads are redone with the paving being completed in 2017. Motion to sign contract with NDDOT for Special Road funds of \$41,821 for the Memorial Park project by Comm Flath, seconded by Comm Miller. Motion carried.

Worrel stated that he spoke with Tanya Wieler the day she was at the courthouse regarding inclement weather and holidays. Worrel said that he is against comp days for employees. Worrel told the Commissioners that his biggest concern is the holiday pay when the road shop may end up working. Worrel said that if his guys have to work on a holiday they miss out. Worrel stated that on storm days his department should just be paid for working because they have to clear the roads before anyone can even get to work. Worrel believes there is a conflict with the policy between the Road Shop, the Sheriff's department, and the courthouse employees. Worrel stated that the Road Shop and the courthouse are just completely two different entities when it comes to this policy. Comm Miller stated that if he understands this correctly, the storm policy would stay as is with the exception that the employees that have to work would be paid. Worrel said they would be paid if they are working, and they would get paid for hours worked. Comm Klein asked if they would not also be paid for on-call time. Worrel stated it depends on what type of on-call they are on. Chairman Weigel stated that it seems like comp time just keeps everyone behind, and it cannot be used. Comm Klein pointed out that carrying comp time is a liability to the County. The other option is that the employees don't get paid if the courthouse is closed. Comm Miller stated that in the current policy if the employee chooses not to work and the courthouse is open, the employee would have to use either vacation or leave without pay. After much discussion, the Commissioners decided to place these policy recommendations on the next agenda.

Chairman Weigel presented a bid from Direct Electric for \$14,189 to wire 9 pedestals on the South end of the Memorial Park Campground and supply water. This upgrade would allow for future 50A outlets at each site. The cost also includes all other materials and labor needed to complete the project. Comm Flath pointed out that the budget did not include this. Comm Klein stated that the total budget was \$40,000 for everything in the park this year. Comm Heidinger asked what the time line would be for this project. Chmn Weigel stated it would not be completed by Memorial Day. Comm Heidinger asked what the bid was again for the whole project, and it was \$26,145. Comm Heidinger asked if there would be money in the budget for the smaller project. Comm Heidinger confirmed with Tonya Duffy that bids would not have to be gotten for a project of this amount. Comm Heidinger pointed out that this should be done in two increments using Direct Electric as they have serviced the County for quite some time. Comm Klein stated that he thinks it is in the budget. Comm Miller pointed out that the other quote did not include the water. Motion to accept Direct Electric's bid for water & wiring on 9 pedestals by Comm Heidinger, seconded by Comm Klein. Roll call vote taken: Comm Heidinger Yes, Comm Flath No, Comm Klein Yes, Comm Miller Yes, Chairman Weigel abstained. Motion passed 3-1.

Break 9:50am-9:57am

Auditor White told the Commissioners that her office mailed out nearly 2,400 vote by mail ballot applications. White stated that the first mailing of ballots was over 500, and her office has processed several more mailings of at least 100 each. White said that the process has been going smooth. White estimated that half of the applications have been received requesting their ballots at this time. White explained that the system automatically prefills the applications with the voters' information which are printed and mailed. Comm Klein asked about the voting machines, and White explained that the cards have all come back and the machines will be tested in the near future. White stated that, of course, there will be some people who will not even send in their applications. White stated that the biggest change the voters will notice this year is that one of the clerks will be writing down the address that is actually on the voter's driver's license as they are being checked in to vote on election day.

Tax Director Jan Meidinger presented a list of 21 inundated land applicants to the Commissioners who submitted their applications prior to March 31, 2016. Meidinger stated that he also received an application on April 29, 2016 from an individual which had no current map attached to it indicating the current inundated acres. Meidinger stated that this individual thought as long as he got his application in before the County Tax Equalization Meeting in June he should be approved. This individual thought this even after Meidinger had informed him more than once that the application has to be received by March 31 of each year with the proper documentation attached to it. Meidinger told the Commissioners that this individual claims that they had approved it after the due date before. Meidinger has found nothing to back this up. Comm Flath told Meidinger that he did a good job on this. Motion to approve the list of 1-21 inundated land applicants for 2016 by Comm Flath, seconded by Comm Klein. Motion carried.

Meidinger gave an update on the Vanguard Commercial assessment project stating that this will be done from July 31-August 6. Meidinger stated there will be 2 listers here to compile and computerize the assessment information. Meidinger will be doing some ride alongs with them. Meidinger told the Commissioners that he worked with Vanguard on a preliminary assessment of the new elevator in Verona. Meidinger said then reviewers will come back in September or October with the final information in by December. Meidinger said they will have informal meetings if we wish before the township tax equalization meetings, and this will be on 2017 taxes. Meidinger will put an ad in the newspapers to alert the public. Meidinger is waiting for a packet from Vanguard with further information. Meidinger stated that as of last week Vanguard has all of the property cards.

White presented an Application for a Liquor License for Kevin Shockman at Dakota Summers for on & off sale through December of this year. Motion to approve the On & Off Sale Liquor License for Kevin Shockman at Dakota Summers by Comm Klein, seconded by Comm Flath. Motion carried.

White informed the Commissioners that NDACO reconciled the Workman's Comp for 2015, and LaMoure County received a check for \$1,705.71.

Comm Klein reported that he and Comm Miller attended the meeting with Tanya Wieler and thought it was good. Chairman Weigel received some good feedback from employees, and White state she has too.

Chairman Weigel stated that the museum will be having a meeting on Wednesday night, and they will be calling for bids after that.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	4,717.96
ANOKA COUNTY SHERIFF'S DEPT	70.00
BASS EQUIPMENT COMPANY	1,768.86
CENEX FLEETCARD	359.94
CENTERFIELD BAR & GRILL	182.00
CENTRAL VALLEY HEALTH DISTRICT	2,070.00
CITY OF KULM	61.96
COMFORT INN	240.00
COMPUTER EXPRESS	3,545.86
COMPUTER PROFESSIONALS UNLIMITED INC	100.00
DAKOTA PLAINS AG	607.90
DAKOTA VALLEY ELECTRIC	80.33
DICKEY RURAL COMMUNICATIONS	77.92
DICKEY RURAL NETWORKS	247.00
DISCOVERY BENEFITS	83.00
DS SOLUTIONS	150.00
ELECTION SYSTEMS & SOFTWARE INC	1,747.37

ESCOSUPPLY	1,305.76
FIRST STATE BANK OF NORTH DAKOTA	530.00
FLATH/ROBERT	343.80
GOOD/LAURIE	118.80
GOOD OIL COMPANY	852.50
GREEN IRON EQUIPMENT	47.94
HEIDINGER/KEITH	242.88
HENRY/ROBERT	94.50
INFORMATION TECHNOLOGY DEPT	803.75
JAMESTOWN COMMUNICATIONS	313.60
JOHN DEERE FINANCIAL	104.52
KEIPPER COOPING COMPANY	151.82
KLEIN/BRUCE	239.58
KULM HARDWARE & HOME CENTER	41.98
LAMOURE CITY	202.00
LAMOURE COUNTY HEALTH DEPARTMENT	600.00
LAMOURE DRUG STORE	17.70
LAMOURE FEED & SEED	450.00
LAMOURE FOODS INC	77.88
LAMOURE HARDWARE	870.92
LAMOURE PARTS CENTER	512.94
LITCHVILLE BULLETIN	296.68
MILLER/LEE	318.96
MONTANA DAKOTA UTILITIES	29.54
MOTION INDUSTRIES	558.78
NATIONAL SHERIFF'S ASSOC	58.00
ND DEPT OF AGRICULTURE	25.00
NICP	475.00
NORTHWEST TIRE INCE	329.49
OAKES TRUCK & TRAILER CENTER	2,946.91
OFFICE DEPOT	155.04
OST BODY & PAINT	660.00
OTTER TAIL POWER COMPANY	2,004.49
PORTER/DENICE	346.72
PRAXAIR DISTRIBUTION INC	911.80
PRODUCTIVITY PLUS ACCOUNT	514.47
RACINE/JULIANNE	860.76
STUTSMAN COUNTY CORRECTION CENTER	260.00
TRUENORTH STEEL	3,604.12
ULINE	229.06
VERIZON WIRELESS	426.96
VISA	1,122.69
WALLWORK TRUCK CENTER	44.82
WARCKEN/BILLI	171.60
WARNE CHEMICAL	74.38
WASTE MANAGEMENT	71.01
WEBER INC	80,000.00
WEIGEL/VICTOR	296.28
WORREL/LAUREN	45.50

Bills were reviewed. Motion to pay the bills by Comm Heidinger, seconded by Comm Flath. Motion carried.

Motion to adjourn by Comm Heidinger, seconded by Comm Flath. Motion carried.
Meeting adjourned at 10:46am.

APPROVED THIS 7th DAY OF June, 2016

VICTOR WEIGEL, Chairman

ATTEST:

MARLENE WHITE, County Auditor