

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
October 18, 2016**

At 8:30 a.m. Chairman Victor Weigel called the meeting to order and opened with the pledge to the flag. Commissioners Lee Miller, Keith Heidinger, Bruce Klein and Robert Flath were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Department; Marlene White, LaMoure County Auditor; Kimberly Robbins, DES/911 Coordinator; Sheriff Fernandes; Deputy Haydn Harmon; Sonya Albertson; Gerald Harris, LaMoure Chronicle; Betty Thom, The Edgeley Mail; and Verleen Shear.

Chmn Weigel asked for additions to the agenda. List of Forfeited Property, Sonya Albertson for Memorial Park, and NDACo Conference were added. Motion to accept the additions and approve the agenda by Comm Heidinger, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that blade crews are mowing around bridges and should be done by the end of the week. Worrel stated that crews are crushing 1-1/2 gravel in Seefeldt pit with the blades to be in the 8th round by the end of the week. Worrel said that the shoulders have been cleaned up on Co Rd 64.

Worrel stated that blading and shaping is being done on Co Rd 34 west of 281, and culverts are being replaced in Ryan and Adrian townships. Worrel also reported that a ½ mile section of line road was built in Nora township; the Edgeley Armory parking lot has been regraded for proper drainage; and new gates have been installed at the Road Shop in LaMoure.

Worrel presented a permit request from Mike Brandenburg for a culvert installation and ditch cleaning, and he would pay the county to do the work. Comm Flath stated that Brandenburg needs to check with the NRCS and/or the Water Board due to the wetland which is there along the ditch before proceeding with this.

Worrel reported to the Commissioners that at the DOT meeting they found out it will be OK to borrow ahead, and it was recommended that LaMoure County become Title VI compliant. Worrel stated that there is safety money for signs, etc and can now be used for guardrails at a 90/10 split.

Worrel stated that he has discussed a pay raise for Aaron Potts with Tanya Wieler. Potts was hired in as an Operator II at \$16.22/hour PT, and Worrel would like to move him to an Operator III at \$19.24/hour PT. Worrel stated that Potts is a large asset to the county with all of the knowledge and skills that he has brought with him. Worrel would like to eventually move him to FT. Chairman Weigel stated that there have been other raise requests, and Comm Klein stated that these will be discussed at the first meeting in November. Worrel stated that he would like to make this effective as soon as possible. Chairman Weigel stated that he was told that the first mile on Co Rd 34 West from 281 that the ditch needs to be trimmed again. Worrel stated that it is the landowner's responsibility.

Sonya Albertson asked the Commissioners if it would be possible to get water put in to the museum on the west end by the workshop since the ground is all torn up at this time. Albertson paced it out from the bathrooms by the auditorium at 250 paces. At this point time Albertson said the workers are hauling water in 5 gallon buckets right now. Albertson stated that even an outside faucet would be good. Albertson stated that those who work at the museum are in their 60s and 70s, and they shouldn't have to be hauling water. Comm Klein asked how much this might cost, and Comm Weigel gave a rough estimate of \$1,000 going down about 2 feet. Comm Weigel said this would be something that would need to be done next Spring. Discussion was held about how and where to run the water through the already disturbed ground.

Sheriff Fernandes introduced Haydn Harmon, the new deputy in his department, to the Commissioners. Sheriff Fernandes stated that he has been on duty for a week now. Deputy Harmon stated that this is a nice community.

Comm Miller reported that two interviews were done last Friday for the custodian position and another one this afternoon. White stated that there were a total of five applicants with four being interviewed. Comm Miller stated that we would like to hire someone as soon as possible. Comm Heidinger stated that the interview committee could make the decision and make the offer. Comm Flath asked if we would be working with Tanya Wieler as far as what to offer, and the Comm Miller and White stated yes. Comm Klein pointed out that ServiceMaster is about to be done coming to work cleaning for us. White asked if they could continue to come until a custodian is in place. White stated that two of the applicants could start immediately. Comm Heidinger stated that we need them to continue to come for at least two weeks or more. Motion to continue to hire ServiceMaster for services until a new custodian is in place by Comm Heidinger, seconded by Comm Flath. Motion carried.

Kimberly Robbins, DES/911 Coordinator, reported that text 911 is now in place throughout the state, but people are encouraged to call if you can. Robbins stated that LaMoure County has been awarded \$10,800 to fund a Physical Access Control System for the County Law Enforcement Center, Personnel ID System for First Responders, and Medical Bag for Mass Care through the FY2016 State Homeland Security Grant Program. This grant is 100% with no match. Robbins stated that the cities of LaMoure and Edgeley also received grant awards which they will manage.

Robbins told the Commissioners that the ND Hazardous Materials Conference will be held October 27-29th in Bismarck with most topics being repeated. The State will reimburse meals and lodging, and LEPC will assist with mileage.

Auditor White stated that the county has gotten new plat books, and the Treasurer was requesting a transfer be done from her department to the County General so that she could have a new one. The Commissioners determined that this was just an accounting entry, so they can just be done as needed by the Auditor's office.

White presented a list of forfeited properties to the Commissioners representing those properties that did not have the 2013 taxes paid by October 1st. White stated that she also gave a copy to the Tax Director. White explained that the taxes for 2013, 2014 and 2015 would have to be paid at this point in time to keep the property from being sold at auction on November 15th. Comm Klein stated that the Tax Director and Commissioner would need to go out and look at each of the properties to see what condition they are in. White explained at the first meeting in November the minimum prices would be set by the Commissioners which would then be listed in the newspaper for two weeks.

White reported that she attended a couple interesting meetings at the NDACo Conference. One was regarding courthouse safety which included very graphic videos to show how important it is to make sure you have access to the door. The other meeting that White attended had to do with the budget process. One thing that they stressed was that Commissioners should be patient with new auditors. White stated that the auditors from McKenzie and Stutsman counties and a Commissioner from Cass county put on the presentation with the meat of it being the same, but the process being a little different for each. Chairman Weigel stated that the only department heads they met with were those that they might have an issue with. White also pointed out the Commissioners set the salaries before the budget process begins.

Comm Miller stated that as a delegate he really had no resolutions to work on. Comm Miller attended the discussion on cybersecurity, and the speaker stated that if someone likes to go through the mail and open everything up it opens up the system to hackers. Comm Miller asked who is in charge of this for the county, and White stated that Computer Express handles this. Comm Miller stated that the speaker said we should be encrypting what is on our computer. White will check with Jamie at Computer Express to see if this is being done. Gerald Harris asked what is considered public information. White explained that the insurance information for each employee cannot even be given to the Commissioners. Comm Miller stated that he thought this was something we should be looking into. White stated that she would reach out to Jamie. Comm Miller stated that the hackers could put malware into the records.

A short break was taken at this time.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	17,052.02
BERUBE'S	266.82
BORDER STATES PAVING INC	18,457.50
D & B PORTABLES LLC	150.00
DAKOTA PLAINS AG	28.66
DAKOTA VALLEY ELECTRIC	33.78
DICKEY RURAL COMMUNICATIONS	110.09
FLATH/ROBERT	300.00
GOOD OIL COMPANY	80.00
HEIDINGER/KEITH	242.88
HIWAY SERVICENTER	211.00
KLEIN/BRUCE	309.72
KULM HARDWARE & HOME CENTER	24.17
L & S WORREL TRUCKING INC	4,250.75
LAMOURE CHRONICLE	210.54
LAMOURE CITY	384.00
LAMOURE FOODS INC	23.04
LAMOURE HARDWARE	173.18
LAMOURE PARTS CENTER	1,972.46
LITCHVILLE BULLETIN	165.00
MAC'S INC	116.09
MARCO INC	185.33
MONTANA DAKOTA UTILITIES	29.28
MILLER/LEE	512.64
NORTH DAKOTA ONE CALL	8.00
OAKES TRUCK & TRAILER CENTER	185.72
OTTER TAIL POWER COMPANY	210.92
PETERSON ENTERPRISE INC	13.00
PRAXAIR DISTRIBUTION INC	22.97
PRODUCTIVITY PLUS ACCOUNT	2,712.72
STURDEVANTS AUTO PARTS INC	145.36
VERIZON WIRELESS	83.02
VISA	344.89
WASTE MANAGEMENT	71.01
WEIGEL/VICTOR	493.20

Comm Heidinger reported to the Commissioners that Deb Kantrud has resigned from the South Central Regional Council.

Bills were reviewed. Motion to pay the bills by Comm Heidinger, seconded by Comm Miller. Motion carried.

Chairman Weigel asked if there was any correspondence, and Verleen Shear stated that she had sent an email requesting that the Chairman rescind his ruling that she not be allowed to speak at Commissioner meetings. Chairman Weigel stated that he did not see the email as he has trouble seeing them when White sends things to him. White stated that she could print it for him so that he could read it. Comm Heidinger stated that he does not have a problem if Verleen wants to speak, but it has to pertain to items on the agenda. Comm Heidinger stated that at one time Shear had gotten up to speak, but brought in a flyer to discuss Better Government and some committee that we know nothing about. Chairman Weigel stated that he would discuss this with our State's Attorney as she had made the original recommendation.

Motion to adjourn by Comm Heidinger, seconded by Comm Klein. Motion carried.
Meeting adjourned at 10:15am.

APPROVED THIS 1ST DAY OF November, 2016

VICTOR WEIGEL, Chairman

ATTEST:

MARLENE WHITE, County Auditor