

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY
COMMISSIONER MEETING- December 15, 2020**

The Board of LaMoure County Commissioners met Tuesday, December 15, 2020 with Chairman Keith Heidinger, Commissioners Bruce Klein, Bob Flath, Jason Weigel, State's Attorney James Shockman, Highway Superintendent Josh Loegering and Auditor Jan Hamlin at the courthouse. Attending by teleconference were Commissioner Lee Miller, DES/911 Coordinator Kimberly Robbins, Assistant Highway Superintendent Tim Geinert, Clerk of Court Billi Warcken, Patty Wood Bartle from the Edgeley Mail, and Art Hagebock from the LaMoure Chronicle. Chairman Heidinger called the meeting to order at approximately 8:30 a.m. with the pledge to the flag.

Reorganization of the Board was held. Auditor Hamlin called for nominations for Chairman. Comm Klein nominated Comm Miller. Further nominations were called for, none were received. Motion to cease nominations for Chairman and cast unanimous ballot for Comm Miller as Chairman for 2021 by Comm Flath, seconded by Comm Weigel. Motion carried. Chairman Miller asked for nominations for Vice Chairman. Comm Heidinger made a nomination for Comm Klein for Vice-Chairman. Further nominations were called for, none were received. Motion to cease nominations and to cast unanimous vote for Comm Klein as Vice-Chairman for 2021 by Comm Flath, seconded by Comm Heidinger. Motion carried. Chairman Miller turned the meeting over to Vice Chairman Klein.

Vice Chairman Klein asked for any additions to the agenda. Auditor Hamlin added COVID 19 updates to the agenda. Comm Flath made a motion to approve the agenda with the addition, seconded by Comm Heidinger. Motion carried.

Comm Heidinger made a motion to approve the December 1st minutes, seconded by Comm Weigel. Motion carried.

DES/911 Coordinator, Kimberly Robbins, shared her screen with LaMoure County COVID Report. Public Health Director, Jessica Duffy, reported the current active (known) cases for LaMoure County are 16. The total cases to date are 443 and there have been 16 deaths. Public Health has tested over 1800 since May 2020. Currently at LaMoure County Public Health they have the PCR test which is sent to the state. They have the Binex Now tests which are the rapid test used for the schools and the quarantine release. They have the spit test but none have been used to date. These tests are also sent to the state. They have been testing international travelers. Ms. Duffy said that immunizations is the topic people want to know about right now. There are two types of vaccinations that have been approved and they are Moderna and Pfizer. Both are a two-dose series and are 95% effective once you have both doses. The first round will arrive in LaMoure County the week of Christmas. They will be given to healthcare and emergency services personnel. The second round will arrive the week after Christmas and will go to nursing homes staff and residents. Who gets them is directed by the state and the CDC. The vaccination will then be available to those 65 and older. LaMoure County will receive 50 doses next week. Even after you have been vaccinated, you will have to continue to wear masks and social distance until we have a majority of the public vaccinated. This will help slow the spread and keep our hospital capacity low. The governor's orders from last week continued the mask mandate in all public areas, early closing of bars, reduced capacity in restaurants, and restrictions on large gatherings until January 18, 2021. Anyone who has had COVID should still get the vaccination. It lasts longer than the antibodies you will have from COVID. There is not an answer to the question if this vaccination will be yearly. We will find out next year.

Individuals with allergies, are pregnant, or are nursing should go to their doctor for the vaccination. They shouldn't go to a public event.

Creating a Public Health Board was the next topic of discussion. State's Attorney, James Shockman, stated that there has been discussion by the commissioners of setting up a LaMoure County Health Board. The board would make most of the decisions relating to the Public Health Department. Mr. Shockman and Ms. Duffy have been working on setting up the bylaws and they are completed. Mr. Shockman also set up a resolution if the commissioners want to set up the board today. The board will consist of five members. There will be two county commissioners, one member from the field of health, and two other members. All the meetings, decisions, and policies for the LaMoure County Health Department would be set up by the board. Any requests for financing will go through that board and then to the commissioners and ultimately the commissioners will make the decision on the budget. The board will be set up. If there are any vacancies down the road, the health board would provide the name to the commissioners and commissioners will appoint the board member. NDCC 23-35 is covered in the bylaws. The terms of the board are also covered in the bylaws. Comm Heidinger made a motion

to approve the resolution to adopt the LaMoure County Board of Health, seconded by Comm Flath. Roll call vote Comm Heidinger, yes; Comm Flath, yes; Comm Weigel, yes; Chairman Miller, yes; Comm Klein, yes. Motion carried. Ms. Duffy gave the names for members: Jenna Long, Nurse Practitioner; Brandy Klusmann, Kulm School; and Coralynn Dallmann, Edgeley. The two commissioners who were interested were Comm Flath and Comm Heidinger. Comm Weigel made a motion to approve the recommended members for the health board, seconded by Comm Miller. Motion carried. The first health board meeting will be in January 2021.

Treasurer, Cindy Worrel, attended the meeting to discuss her office and COVID. Currently there are three employees working in the Treasurer's Office. Ms. Worrel verified with Ms. Duffy that if one of the employees does come down with COVID, the other two employees could still work as long as they are always masked and feel good. In the event that all three of them would get COVID, the Treasurer's Office would have to be closed. The Auditor's Office would get their mail and hold it until they are through their isolation. Payments for statements can be mailed and the Treasurer's Office always track them with the postmark on the envelope. The other ways taxpayers can make payments is to drop them off at Heartland State Bank in Edgeley or Kulm; Dakota Heritage in Jud or Gackle; BankNorth in LaMoure, Marion, or Oakes; and there is the drop off box outside the courthouse. Taxpayers can also make an appointment or call the Treasurer's Office and they will meet them at the door. If you have an appointment, only one person will be allowed in their office at a time. Ms. Worrel has visited with the post office and mail is running very smoothly. Tax statements are on the way and getting to where they need to go. The Treasurer's Office will be mailing out receipts.

Highway Superintendent, Josh Loegering, reported that they are still working on touch up blading by request and waiting to put the wings on. He then went over the end of year numbers. They have completed 147 work order projects: county=62, township=66; city=7, and private=12 which is an average of one to two per day. They installed one bridge in Jud, four miles asphalt to temp gravel conversion on CR 35, completed 15 miles shoulder pulls (8 miles-county and 7 miles-township). The county has purchased \$252,530 culverts in 2020 and sold \$190,772. The figures in 2019 were \$174,890 purchased and \$90,747 sold. The crew has installed 133 culverts (54 county locations and 51 township locations) which were 5-15", 33-18", 31-24", 43-36", and 21-48". They have sold 170 culverts which were 31-15", 85-18", 47-24", 6-36", and 1-48". This year there were 45 miles of crack sealing and leveling completed. There were approximately 40,000 yards of material hauled (pit run, gravel, and rocks). There were approximately 42,000 yards of gravel crushed. This year's State Highway Aid, which is the gas tax, will be 10 percent less than expected \$65,000. The expected project revenue from townships, cities, and private parties will be \$100,000 more than expected. The only budget that will need to be amended is the culvert account. Loegering said the county will need to look at future bonding possibilities through the state. He said that he had an update on the bridge bundling project. It is now guaranteed to be the 80/20 split. Loegering said that LaMoure County Highway Department is a pilot project for Upper Great Plains Transportation Institute with the snow maintenance mapping. Loegering recommended approval of a CR 61 boring permit for Kerry Ketterling. It is power for a drain tile pump. Comm Heidinger made a motion to approve the permit, seconded by Comm Flath. Motion carried. Loegering then went over some projects. The crew has completed Happy Hills, Grandview riprap project, and cleaned up rocks in pit run spots. The crew is cleaning up county pit area in LaMoure, hauling more rocks as weather permits, updating sign and culvert inventory, county wide stop sign project, and night time sign inspections for sign retro reflectivity.

DES/911 Coordinator, Kimberly Robbins, started with DR 4444 which is the spring 2019 flooding. Since many townships didn't have their work completed or the county for a large project, there was an extension granted until 12/12/2021. The large project is the Kartes Bridge. DR 4475 is the fall 2019 flooding. We have had a dry summer and fall so with that the inundated roads are now out of water. With the help of Josh Loegering, Roger Loegering, and some of the townships, they can fix them and will get funding. Ms. Robbins will resubmit. She cannot make an extension request until June 2021. DR 4553 which is the spring 2020 flooding, is the third flooding disaster in 18 months. Eighteen townships have participated in this disaster. There has been \$172,734.51 submitted for completed work, \$29,699.65 submitted as work yet to be completed, and \$50,610.70 ineligible at this time. LaMoure County applied for a fiscal year 2020 State Homeland Security Grant. This grant priority was cybersecurity. The State of North Dakota approved \$17,120 for intrusion detection/prevention and authentication updates for courthouse cybersecurity which also includes Public Health and the Highway Department. The two things will be to upgrade domain controller and implement a secondary domain controller for replication purposes and update the network attached storage device. We will need to request quotes since this is over \$10,000. Ms. Robbins will get three quotes. If she cannot get three quotes, she can submit the two and stated that a third vendor could not be found. This grant has no subrecipient cost share.

Memorial Park Country Club applied for a beer, liquor, and Sunday opening license. Comm Flath made a motion to approve the application, seconded by Comm Weigel. Motion carried.

Memorial Park Country Club applied for a local raffle permit. Comm Heidinger made a motion to approve the application, seconded by Comm Weigel.

Comm Heidinger made a motion to approve Clerk of Court, Billi Warcken, to renew her notary, seconded by Comm Flath. Motion carried.

Comm Heidinger made a motion to approve the \$76,500 transfer from County General to Public Health, seconded by Comm Flath. Motion carried.

The commissioners discussed the 2020 vacation. Due to COVID this year, some employees were unable to use their vacation and are over the 240 hours carry over that is in the county policy. They talked about several different options and tabled it until the next meeting.

Break 10:20 a.m. to 10:40 a.m.

A special meeting is tentatively set for December 29th at 8:30 a.m.

Vice Chairman Klein stated that some other counties are granting a full day holiday on December 24, Christmas Eve. Our normal policy is to close at noon on that day. This would be a good way to wish the employees a Merry Christmas. Comm Heidinger made a motion to give the whole day of the 24th off, seconded by Comm Weigel. Motion carried.

The commissioners will keep the courthouse locked and revisit it at the meeting in January.

The commissioners welcomed the newly elected commissioner, Jason Weigel.

Comm Heidinger made a motion to approve the bills, seconded by Comm Flath. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
ABERLE/RON	44.00
AGRI VALLEY INSURANCE	253.00
ALLIED ENERGY	358.11
AMERICAN SOLUTIONS FOR BUSINESS	47.75
AT&T MOBILITY	61.33
AXON ENTERPRISE INC	138.50
B & B FARMS	136.40
BORDER STATES INDUSTRIES INC	392.32
BUTLER MACHINERY COMPANY	6,245.79
BUTLER/DONNIE	179.00
CENEX FLEETCARD	776.50
CENTRAL BUSINESS SYSTEMS INC	7,256.90
CITY VIEW FUEL	109.27
COACHS BAR AND GRILL	42.00
COLE PAPERS INC	276.88
COMMUNITY VOLUNTEER EMS OF LAMOURE	134.57
COMPUTER EXPRESS	5,467.66
COUNTIES PROVIDING TECHNOLOGY	1,183.80
D & B PORTABLES LLC	150.00
DAKOTA PLAINS AG	1,117.77
DAKOTA VALLEY ELECTRIC	112.86
DAKOTA VALLEY SERVICES	110.89
DICKEY RURAL COMMUNICATIONS	625.00
DICKEY RURAL NETWORKS	4,246.81
DISCOVERY BENEFITS	83.00
DUFFY/JESSICA	181.13
EDGELEY MAIL	2,186.35
ESCOSUPPLY	9,605.00
FLATH/ROBERT	300.00
GALLS, LLC	41.58
GENERAL EQUIPMENT & SUPPLIES	210.07
GLAXOSMITHKLINE PHARMACEUTICALS	2,945.54

GOOD OIL COMPANY	2,660.70
GRAINGER	1,211.94
HEIDINGER/KEITH	298.90
HENRY SCHEIN	236.48
HI-WAY SERVICENTER,INC	238.00
HIGH PLAINS TECHNOLOGY	559.00
HWY. 13 ONE-STOP SHOP, INC	7,400.00
INFORMATION TECHNOLOGY DEPT	1,504.95
INTERSTATE BATTERY SYSTEM OF ND	479.80
JANA PUNT	300.00
KARTES/THOMAS	9,488.93
KLEIN/BRUCE	210.35
KULM HARDWARE & HOME CENTER	35.65
LAMOURE CHRONICLE	805.85
LAMOURE CITY	62.00
LAMOURE DRUG STORE	2.83
LAMOURE FOODS, INC.	56.39
LAMOURE HARDWARE	237.36
LAMOURE PARTS CENTER	348.28
LITCHVILLE BULLETIN	15.18
MEDICARE PART B	154.82
MILLER/LEE	233.35
NATIONAL ASSN OF COUNTIES	450.00
ND DEPARTMENT OF TRANSPORTATION	211,409.79
NDACE	100.00
NORMONT	7,995.00
OAKES TRUCK & TRAILER CENTER	30.55
OFFICE OF ATTORNEY GENERAL - 1250	600.00
OST BODY & PAINT	1,064.00
OTTER TAIL POWER COMPANY	2,006.26
QUILL CORPORATION	693.24
SANDNESS/SHANNON	73.03
SCHULZ/MARVIN	123.00
SEEFELDT/PHILLIP	1,792.56
SHOCKMAN LAW, PLLC	3,578.93
STUTSMAN COUNTY CORRECTION CENTER	3,430.00
STUTSMAN RURAL WATER DISTRICT	50.78
TRUENORTH STEEL	2,707.20
TYLER TECHNOLOGIES	310.00
VAN EEDEN/CLARA	23.00
VARI SALES CORPORATION	2,074.50
VERIZON WIRELESS	637.46
WALKER/DELIA	45.00
WASTE MANAGEMENT	188.40
WEIGEL/JASON	121.85
WEX BANK	272.46

There being no further business, Vice Chairman Klein adjourned the meeting at 11:15 a.m.

APPROVED THIS 5th DAY OF JANUARY, 2021

LEE MILLER, Chairman

ATTEST:

JANICE HAMLIN, County Auditor